

**GALAPAGOS**  
Limited Liability Company  
Generaal De Wittelaan L11 A3, 2800 Mechelen, Belgium  
VAT BE 0466.460.429 – RPR Mechelen

## **GENERAL SHAREHOLDERS' MEETINGS ON 24 APRIL 2012**

### **PRACTICAL PROVISIONS TO PARTICIPATE IN THE GENERAL SHAREHOLDERS' MEETINGS**

**IN SUMMARY:  
NO LATER THAN ON 18 APRIL 2012:**

- 1) Provide an official bank statement of the shares held by you on **10 April 2012 at 24h00 Belgium time (the "record date")**,
- 2) Notify us that you intend to attend the AGM and/or the EGM in Mechelen, Belgium, indicating the number of shares, and
- 3) If not attending in person, send your fully completed and signed proxies forms or forms for voting by letter, for each of AGM and EGM

#### **REGISTRATION AND PARTICIPATION**

In order to participate and vote in the General Shareholders' Meetings, shareholders must satisfy the **two** conditions set out in points (A) and (B), namely:

- (A) Their shares must be **registered** in their name on **10 April 2012 at 24:00h** (Belgian time) (this is the "record date").

For *dematerialized shares*: the shares will be registered in the name of the shareholder, on the record date, in the accounts of a recognized account holder or a clearing body, without any action being required on the part of the shareholder. For *registered shares*: the shares will be registered in the name of the shareholder, on the record date, in the Company's register of shareholders, without any action being required on the part of the shareholder. For *bearer shares*: the shares will be registered after the shareholder has submitted his shares to a financial institution of his choice, **by no later than 10 April 2012**.

- (B) They must give **notification** of their wish to participate in the General Shareholders' Meetings and of the number of shares they wish to represent in the voting, for each of the AGM and the EGM.

This **notification** and the **certificate proving possession of the shares** on the record date must be submitted to Galapagos by e-mail ([shareholders@glpg.com](mailto:shareholders@glpg.com)), by post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) or by fax (+32 15 342 994), and must reach Galapagos **by no later than 18 April 2012**.

[All holders of warrants issued by the Company may attend the General Shareholders' Meetings though only with an advisory vote, and they are subject to the same attendance requirements as those applicable to the holders of shares in the Company's register of shareholders.]

## PROXIES

Shareholders who have complied with the formalities for registration and participation in the General Shareholders' Meetings may designate another person as their proxy by post, e-mail or fax. If you decide to be represented by a third party, you must complete and sign the proxy forms available on our website ([www.glpq.com](http://www.glpq.com)). The signed proxy forms must be submitted to Galapagos by e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)), by post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) or by fax (+32 15 342 994), and must reach Galapagos **by no later than 18 April 2012**.

## VOTING BY LETTER

Shareholders who have complied with the formalities for registration and participation in the General Shareholders' Meetings may vote by letter on matters on the agenda of the General Shareholders' Meetings. If you decide to vote by letter, you must complete and sign the forms for voting by letter, available on our website ([www.glpq.com](http://www.glpq.com)). The signed forms for voting by letter may be submitted to Galapagos by e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)) or by fax (+32 15 342 994), provided however that the **original** signed forms for voting by letter must reach Galapagos by courier or by registered letter (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) **by no later than 18 April 2012**.

## WRITTEN QUESTIONS

Shareholders who have complied with the formalities for registration and participation in the General Shareholders' Meetings may submit written questions to the Directors about their report or the items on the agenda, and to the Statutory Auditor about his report. Such questions must be submitted to Galapagos by e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)), by post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) or by fax (+32 15 342 994), and must reach Galapagos **by no later than 18 April 2012**.

## ADDITIONAL ITEMS ON THE AGENDA

One or more shareholders, who together possess at least 3% of Galapagos' share capital, may have items to be dealt with placed on the agenda of the General Shareholders' Meetings and submit motions for resolution on items included or to be included in the agenda. Such requests, along with proof of possession of the required participation, and, as the case may be, the text of the items to be dealt with and the related motions for resolution, must be submitted to Galapagos by e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)), by post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium) or by fax (+32 15 342 994), and must reach Galapagos **by no later than 2 April 2012**. Where applicable, Galapagos will announce the supplemented agenda by no later than 9 April 2012.

## DOCUMENTATION AND INFORMATION

The documents in connection with the General Shareholders' Meetings will be made available on Galapagos' website: [www.glpq.com](http://www.glpq.com). Hard copies of the documents can be obtained at no cost by simple request via e-mail ([shareholders@glpq.com](mailto:shareholders@glpq.com)), post (Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium), fax (+32 15 342 994), or telephone (+32 15 342 932). Please address any requests for more information to Galapagos' Legal Department (Phone: +32 15 342 932). Correspondence can be sent to Galapagos NV, attn. Legal Department, Generaal De Wittelaan L11 A3, B-2800 Mechelen, Belgium (Fax: +32 15 342 994; E-mail: [shareholders@glpq.com](mailto:shareholders@glpq.com)).

All persons wishing to attend the General Shareholders' Meetings are invited to be present at least 15 minutes prior to the scheduled start of the Meetings to ensure a smooth completion of the admission formalities.

